

TELECOMMUNICATIONS COMMISSION MEETING

THURSDAY, FEBRUARY 5, 2014

MINUTES

- 1. Call to order – 7:05 P.M.**
- 2. Roll call (Introductions as necessary) Members Present: Russ Moulton, Tom Gregory, Pamela Yeung, Jim Minor, Brian Roinestad. Members absent: Katie Hulse-Lawlor, Jordan Hamilton. Also present, Shannon Howell, Keith Dayton and Rick Cobert of Stafford County, Louise Anderson of Verizon, Marie Schuler of Comcast, and Aaron Button of Cox Communications.**
- 3. Presentations by the public (3-minute limit per speaker) - None**
- 4. Approval of minutes from previous Commission meeting – Mr. Roinestad moved to accept. Mr. Minor seconded. Vote was 4-0 to accept the minutes. (Mr. Moulton arrived right after the vote.)**
- 5. Agenda additions/adjustments – None**
- 6. Old Business (including members' general concerns)**
 - Keith Dayton gave an update on the agreement with Milestone Communications to market cell tower sites in Stafford County.**
 - Third Peg Channel RFP – Mr. Gregory moved to recommend the Board of Supervisors direct staff to proceed with a contract with CVTV. Ms. Yeung seconded. The vote was unanimous, 5-0, to proceed with the contract.**
- 7. New Business**
 - Keith Dayton made a presentation on small cell towers. Mr. Gregory made a motion that the TCC recommend that the Board of Supervisors modify the ordinance to allow small cell sites by administrative review.**

- **Mr. Moulton moved that the TCC recommend to the Board of Supervisors and Planning Commission that they strongly advise against approving new subdivision plans where the builder or developer does not list a plan for broadband telecommunications. Mr. Gregory seconded. The vote was 5-0 for.**
- **Franchise Reps – Members discussed the potential for finding out about upcoming expansion with the franchise reps.**

8. Discussion items:

- **Mr. Roinestad asked for an update on the cable expansion to Richland Forest. Marie Schuler said it looks like it meets density requirements and that it will be sent to design next. She will be able to give a more accurate time frame for completion once the design is complete.**
- **Mr. Moulton proposed to the TCC that when neighborhoods or citizens come in with data, they should be required to put the item on the agenda and the TCC should not vote until the next meeting so the franchise reps can digest the info.**

****Mr. Moulton moved that the TCC go into Executive Session.**

****The TCC came out of Executive Session at 8:54 p.m.**

- 9. Adjournment – Mr. Gregory moved to adjourn at 8:55 p.m. Mr. Roinestad seconded. 5-0 to adjourn.**